

Chesapeake City
Planning and Zoning Commission
Workshop/Special Session
Minutes August 17, 2011

Elaine Shepard
Bob Miller, absent
Harry Sampson, absent
Bill Miners, chair
Frank Vari
Norman Carter
Lee Adams
Natalie Ricci – Compliance/Code Enforcement Officer

Attached list of attendees

Bill Miners brought the meeting to order at 6:30 pm followed with the Pledge of Allegiance.

Public Announcements:

Frank Vari: August 27 is metal recycling on the South side from 8am – 10am. There was a meeting with Junk-Bee-Gone last week and we're doing well with the recycling. Over 50% of the residents are recycling. Conquer the Bridge event is less than two months away. The Annual New Year's Day Race will be on January 1, 2012. We will be collecting non-perishable items at all the races for the Ecumenical Association that feeds people in our area in need of help.

Harriett Davis: August 28th is the last concert in the park; Larry Tucker Band will be playing from 2-4pm and again at 6-8pm. There will be an Antique Car Show with over 300 vehicles. The Lions Club is asking that you park off the streets and under the bridge.

Frank Hill: There is a Council Workshop on Monday and the Historic Committee meets on Tuesday.

DISCUSSION ITEM

- Changes to the Comprehensive Development Ordinances

Historic Commission, #4 page 13, regarding the membership. Makes reference to terms, but does not state terms; unexpired terms? Will add: Members of the commission shall be appointed for a five year term and are eligible for re-appointment.

Typo on page 42 1A Administrator

Satellite dishes are not addressed – In Architectural Standards

Parking trailers and commercial vehicles in driveways – Natalie to send email to Commission

- File #080411 626 Biddle Street

Applicant had several questions for Commission. New plot plan is needed and more changes will be made. Application is not ready for voting.

SPECIAL SESSION

MOTION: Elaine Shepard made a motion, Norm Carter seconded to move into a Special Session to adopt a Resolution recommending the Comprehensive Development Ordinances to be submitted to the Mayor and Council for ratification. All in favor, motion carried.

Bill Miners read the attached resolution.

MOTION: Lee Adams made a motion, Elaine Shepard seconded to adopt the Resolution as read and amended. All in favor, motion carried.

- Schaefer's Restaurant & Canal Bar – Flood Plain Level

Chris Rogers reviewed the letter dated August 5, 2011 (attached) – needs to take formal action on grandfathered items. Upon further reading of the regulations, as long as it's not a substantial improvement, Chris suggests the applicant continue to work with staff to make sure the building permit plans are consistent with flood plain regulations. We have been in contact with MDE and they are available for technical assistance.

Concerns with a dishwasher and elevator/dumb waiter downstairs.

Chris Rogers to put in writing a step by step approach before building permit is issued.

No action to be taken this evening.

Motion: Elaine Shepard made a motion, seconded by Frank Vari to close the Special Session and adjourn the meeting at 7:26pm. All in favor, motion carried.

Respectfully submitted,

D Valerie Walls
Clerk/Treasurer